

How to add your payment information for Lunch ordering.

<https://www.myschoolworx.com>


Login is your email address


Password is Jesusrules1 (it is recommended to change your password after you login)


1


Navigate to <https://www.myschoolworx.com>


Guide Me





 Dashboard


 Message


 06 Calendar


 Class


 Homework

 Account

 Discipline

 Lunch

 Alerts

 Reports

Account : Tuition/Purchases

Tuition/Purchases

QuickBooks

Bill Payments

Tuition/Purchases (BALANCE DUE : 0.00) FILTER BY : Open Transactions

Invoice

DATE	Inv.No.CustomerDescription	Amount	Balance Due
There are no open transactions.			
Balance Due			0.00
Credit			0.00
Open Balance			0.00

1

2

Switch to tab Account"

3 Click "Biller Genie"

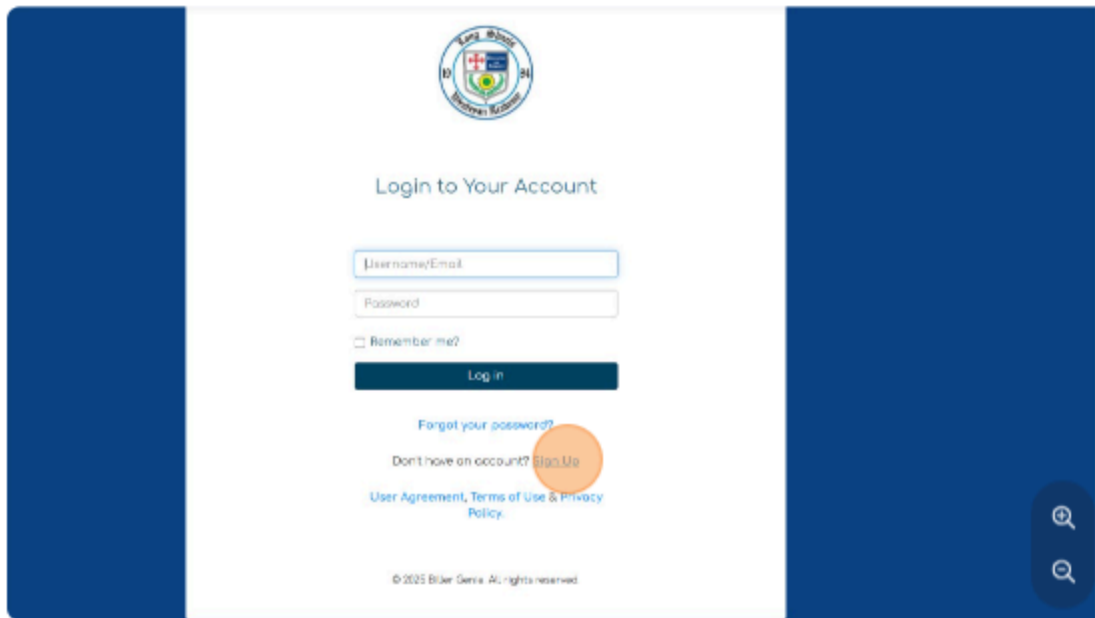
The screenshot shows a web application interface for 'Grade Period 1'. At the top, there is a blue header with a school logo on the left and 'Grade Period 1' on the right. Below the header is a row of icons for various features: Dashboard, Message, Calendar (showing '06'), Class, Homework, Account (highlighted with an orange circle), Discipline, Lunch, Alerts, and Reports. Below this row is a section titled 'Account : Tuition/Purchases'. On the left of this section is a sidebar with a green circle icon and the text 'Tuition/Purchases'. The main content area shows a 'Tuition/Purchases' section with a 'Biller Genie' button (highlighted with an orange circle) and a 'FILTER BY: Open Transactions' dropdown. Below this is an 'Invoice' table with columns: DATE, Inv.No, Customer Description, Amount, and Balance Due. The table is currently empty, displaying the message 'There are no open transactions.' At the bottom of the table, there are rows for 'Balance Due', 'Credit', and 'Open Balance', all showing '0.00'. A search icon is visible on the right side of the interface.

4 Click the "Username/Email" field.

The screenshot shows a login page with a school logo at the top center. Below the logo is the text 'Login to Your Account'. There are two input fields: 'Username/Email' (highlighted with an orange circle) and 'Password'. Below these fields is a checkbox labeled 'Remember me?'. A dark blue 'Log in' button is positioned below the checkbox. At the bottom of the page, there are links for 'Forgot your password?', 'Don't have an account? Sign Up', and 'User Agreement, Terms of Use & Privacy Policy'. A search icon is visible on the right side of the interface.

5

Click "Sign Up"



The screenshot shows a login page for a website. At the top center is a circular logo with a shield and the text "Lara Bloor" and "Business Manager". Below the logo is the heading "Login to Your Account". There are two input fields: "Username/Email" and "Password". Below these is a checkbox labeled "Remember me?". A dark blue "Log in" button is positioned below the checkbox. Below the button are three links: "Forgot your password?", "Don't have an account? Sign Up", and "User Agreement, Terms of Use & Privacy Policy". The "Sign Up" link is highlighted with an orange circle. At the bottom center is the copyright notice "© 2025 Bloor Genie. All rights reserved." On the right side, there is a vertical blue bar with two magnifying glass icons.

Username/Email

Password

☐ Remember me?

Log in

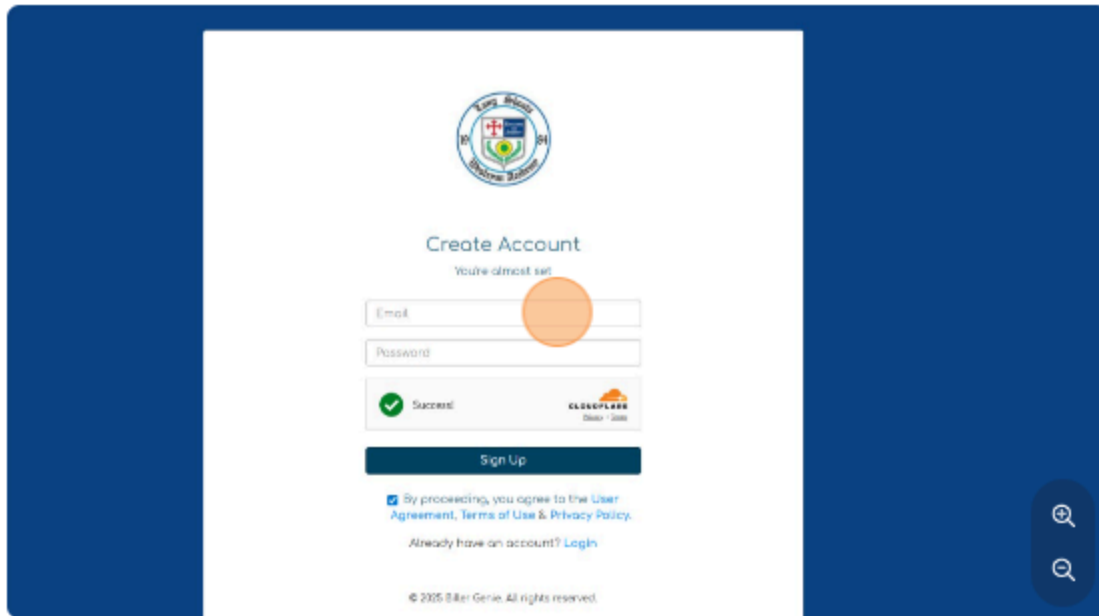
Forgot your password?

Don't have an account? [Sign Up](#)

[User Agreement, Terms of Use & Privacy Policy](#)

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6 Click the "Email" field.

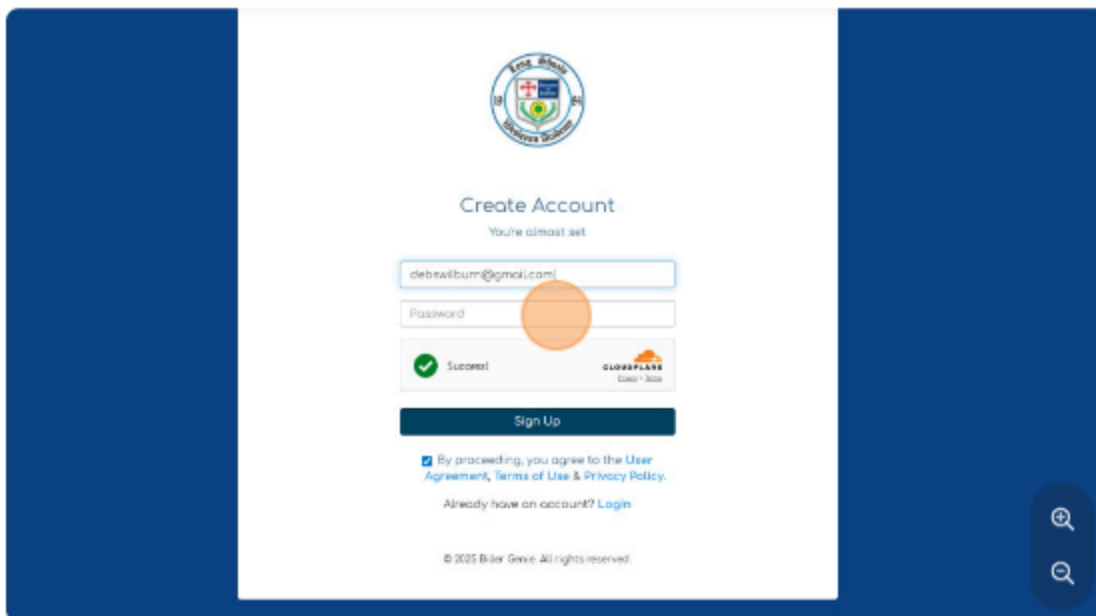


The screenshot shows a 'Create Account' form on a website. At the top is a circular logo with a cross and the text 'E-Library of the Holy Spirit'. Below the logo, the text 'Create Account' is displayed, followed by the subtext 'You're almost set!'. The form contains two input fields: 'Email' and 'Password'. An orange circle is placed over the 'Email' field to indicate it should be clicked. Below the input fields is a green checkmark icon and the word 'Success!'. To the right of this is the 'E-Library of the Holy Spirit' logo. Below the success message is a dark blue button labeled 'Sign Up'. Under the button, there is a checkbox with the text 'By proceeding, you agree to the User Agreement, Terms of Use & Privacy Policy.' and a link 'Already have an account? Login'. At the bottom of the form, the copyright notice '© 2005 E-Library of the Holy Spirit. All rights reserved.' is visible. On the right side of the form, there are two magnifying glass icons.

7 Type "youremail" "

8

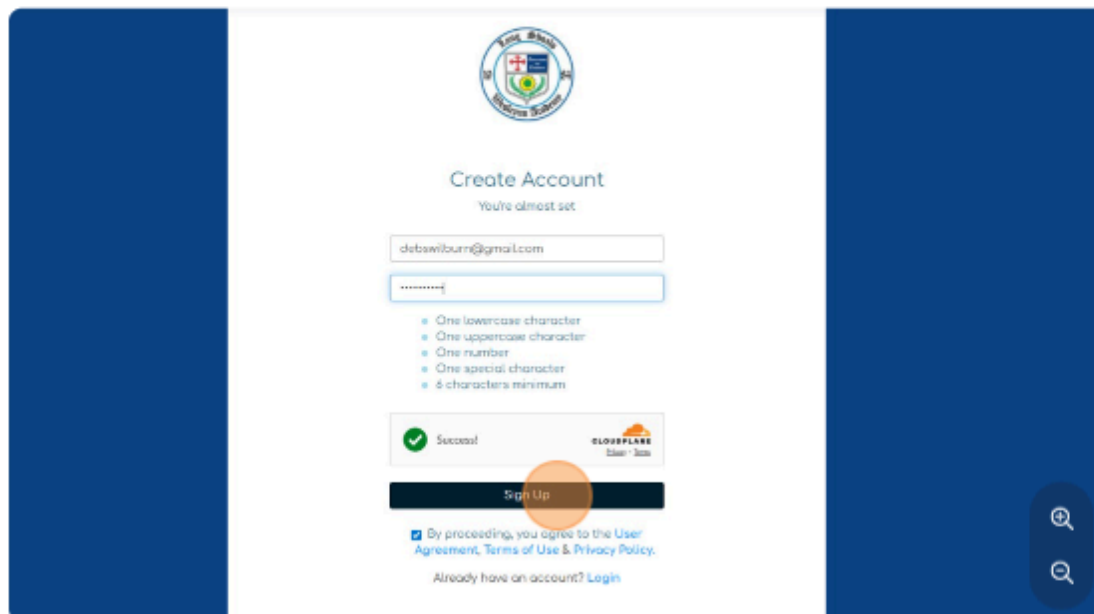
Click the "Password" field.



The screenshot shows a 'Create Account' form on a white background, flanked by dark blue vertical bars. At the top center is a circular logo for 'Long School' with a shield in the center. Below the logo, the text 'Create Account' is displayed, followed by 'You're almost set'. The form contains two input fields: the first is for an email address, containing 'debswilburn@gmail.com', and the second is for a password, which is currently empty and highlighted with an orange circle. Below the password field is a green checkmark icon and the word 'Success'. To the right of the 'Success' message is the 'CLODFLARE' logo with the tagline 'Cloud Managed'. Below the 'Success' message is a dark blue button with the text 'Sign Up'. At the bottom of the form, there is a checkbox with the text 'By proceeding, you agree to the User Agreement, Terms of Use & Privacy Policy.' and a link 'Already have an account? Login'. At the very bottom, the copyright notice '© 2025 Biler Game All rights reserved.' is visible. On the right side of the dark blue bar, there are two magnifying glass icons.

9

Click "Sign Up"



This screenshot shows the same 'Create Account' form as the previous one, but with the 'Sign Up' button highlighted by an orange circle. The password field now contains a series of dots, indicating that a password has been entered. Below the password field, a list of requirements is shown: 'One lowercase character', 'One uppercase character', 'One number', 'One special character', and '8 characters minimum'. The 'Success' message and the 'CLODFLARE' logo are still present. The 'Sign Up' button is dark blue with the text 'Sign Up' in white. The bottom of the form remains the same, with the agreement checkbox, the 'Login' link, and the copyright notice. The magnifying glass icons on the right side of the dark blue bar are also visible.

10

Click "Click here to log in" you have to confirm your email



Please confirm your email.
An email was sent to verify your account.

It may take some time to arrive. Be sure to check your spam folders.

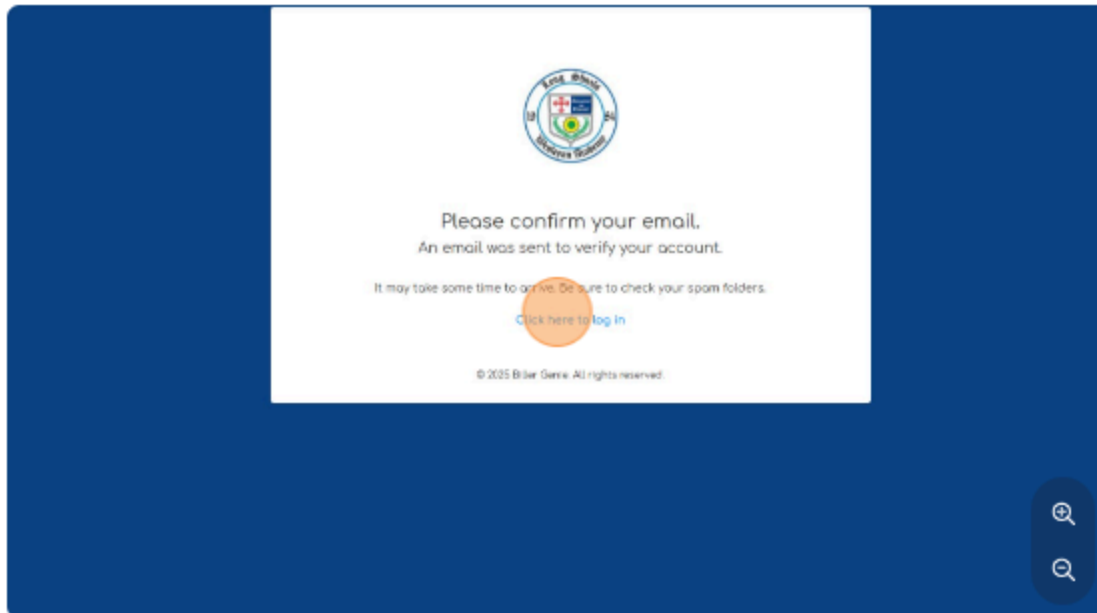
[Click here to log in](#)

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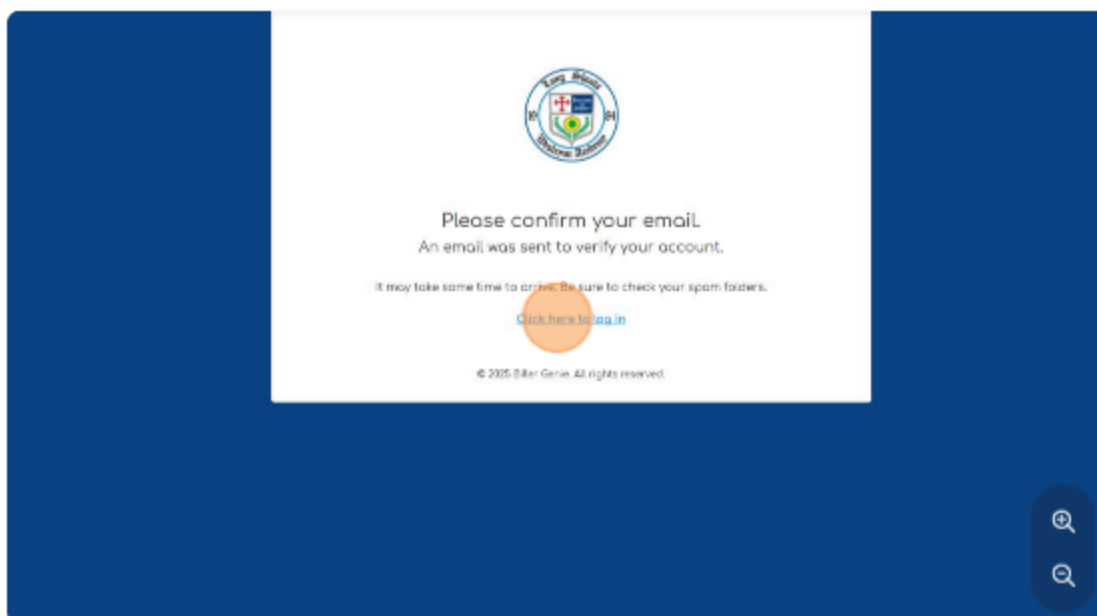


- 11 Click "Please confirm your email."
An email was sent to verify your account.

It may take some time to arrive. Be sure to check your spam f..."`



- 12 Click "Click here to log in"



13 Click "Log in"

Long Shoals Wesleyan Academy

Login to Your Account

debora@burn@gmail.com

password

☐ Remember me?

Log in

[Forgot your password?](#)

[Don't have an account? Sign Up](#)

[User Agreement, Terms of Use & Privacy Policy](#)

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14 Click "Profile" Verify your information

Long Shoals Wesleyan Academy

3032 Wesleyan Church Rd
Lincolnton, NC 28092

Hi Hello Debra Wilburn

Invoices History Profile Vault

Invoices

Search Invoices

Search by Invoice Number

Highlighted Invoices have pending transactions/payment plan

Inv No.	Display Name	Created	Due	Cond Balance	ACH Balance	Status	Select
There are no transactions to display.							

0 records total

Payment Method

Payment Method

Nothing selected

+ New card

+ New ACH account

Amount


\$ 0.00

CVV #

☒ I agree to the Terms & Conditions

15 Click "Vault" Here is where you store your payment information

Hi Debra Wilburn



Long Shoals Wesleyan Academy
3032 Wesleyan Church Rd
Lincolnton, NC 28092

Invoices

History

Profile

Vault

Profile

Customer Info

Business Name

First Name

Last Name

Email

Phone

Debra

Wilburn

debswilburn@gmail.com

1610-604-4475

Switch Profile

Search Profile

Searches Display name, First name, Last name, and Business Name

Display Name

Business Name

First Name

Last Name

There are no Profiles to display.

0 records total

16 Click "Add Payment Method" Be sure to check the auto pay box

The screenshot shows the Long Shoals Wesleyan Academy payment portal. At the top, the academy's name and address (3032 Wesleyan Church Rd, Lincolnton, NC 28092) are displayed. Below this is a navigation bar with four tabs: Invoices, History, Profile, and Vault. The main content area is divided into two sections. On the left, under 'Stored Payment Methods', there is a search bar and a table with columns: Name, Type, Card Number, Address, and Quick Actions. A button labeled '+ Add Payment Method +' is highlighted with an orange circle. Below the table, it says 'There are no transactions to display.' and '0 records total.' On the right, under 'Auto Pay Settings', there are options for 'Auto Pay Invoices' (set to 'No'), 'Auto Pay On' (set to 'Created Date'), and 'Payment Method' (set to 'Nothing selected'). There are also links for '+ New card' and '+ New ACH account', and a 'Save' button. A copyright notice at the bottom reads '© 2025 Silver Genie. All rights reserved. User Agreement, Terms of Use & Privacy Policy.'

17 Click "Stored Card"

This screenshot is identical to the one above, showing the Long Shoals Wesleyan Academy payment portal. The same navigation bar and main content area are visible. However, in this view, the 'Stored Card' button in the 'Stored Payment Methods' section is highlighted with an orange circle, indicating the next step in the process. The 'Auto Pay Settings' section remains unchanged. The copyright notice at the bottom is also present.

18 Click "Invoices"

The screenshot shows the Biller Genie interface for Long Shoals Wesleyan Academy. The user is logged in as Hello Debra Wilburn. The interface includes a navigation bar with 'Invoices', 'History', 'Profile', and 'Vault' buttons. The 'Invoices' button is highlighted with an orange circle. Below the navigation bar, there is a 'Payment Method' section with a dropdown menu set to 'Ends in 0188'. The 'Invoices' section has a search bar and a table with columns: Inv No., Display Name, Created, Due, Card Balance, ACH Balance, Status, and a 'Select All' button. The table is currently empty, displaying 'There are no transactions to display.' and '0 records total.'.

Long Shoals Wesleyan Academy
3032 Wesleyan Church Rd
Lincolnton, NC 28092

Invoices History Profile Vault

Payment Method
Ends in 0188
+ New card
+ New ACH account

Amount
\$ 0.00
CVV 0

I agree to the Terms & Conditions

Search Invoices
Search by Invoice Number

Highlight invoices, show pending transactions and payment plan

Inv No.	Display Name	Created	Due	Card Balance	ACH Balance	Status	Select All
There are no transactions to display.							

0 records total.

Close Biller Genie and go back to myschoolworx

2 Click this image.

Long Shoals Wesleyan Academy

KLOVE - 60%

Grade Period 1

Dashboard Message Calendar Class Homework Account Discipline Lunch Alerts Reports

Live Results

Class GPA

Live Report Card

Class	Grade
Bible 12	-
Finance	-
College study hall	-

Attendance

Total # of ABSENCES :
Total # of TARDIES :

Absence Details :
No record found

(Remaining Allowed : 10)

Tardy Details :
No record found

94 Alerts You receive...

87 Messages Important dates...

Upcoming Events

August 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Upcoming Assignments

3 Select the "1" option.

Dashboard Message Calendar Class Homework Account Discipline Lunch Alerts Reports

Lunch: > August 18 - August 22, 2025

Please note that the amount shown is for cash or ACH payment. When paying by credit or debit card, card processing fees apply and are added to your invoice.

Please Note: If your student brings a lunch from home, no lunch ticket needs to be submitted for that day.

WEEK: Aug 18 - Aug 22

MONDAY Aug 18th	TUESDAY Aug 19th	WEDNESDAY Aug 20th	THURSDAY Aug 21st	FRIDAY Aug 22nd
<p>test 2</p> <p>1 test 2 (\$1.00)</p> <p>test</p> <p>0 test (\$1.00)</p> <p>Submit</p>	<p>Tues order test</p> <p>1 - Tues test (\$1.00)</p> <p>TOTAL: \$1.00</p> <p>Submitted</p>	No Lunch Provided	No Lunch Provided	No Lunch Provided

Contact Support
Order MySchoolWork Now!
Email: support@myschoolwork.com

4 Click "Submit"

Dashboard
 Message
 Calendar
 Class
 Homework
 Account
 Discipline
 Lunch
 Alerts
 Reports

Lunch: > August 18 - August 22, 2025

Please note that the amount shown is for cash or ACH payment. When paying by credit or debit card, card processing fees apply and are added to your invoice.

Please Note : If your student brings a lunch from home, no lunch ticket needs to be submitted for that day.

WEEK : Aug 18 - Aug 22 18 [Next Week \(August 23 - August 29\)](#)

MONDAY Aug 18th	TUESDAY Aug 19th	WEDNESDAY Aug 20th	THURSDAY Aug 21st	FRIDAY Aug 22nd
test 2 <input type="text" value="1"/> test 2 (\$1.00) test <input type="text" value="0"/> test (\$1.00) <input type="button" value="Submit"/>	Tues order test 1 - Tues test (\$1.00) TOTAL : \$1.00 Submitted	No Lunch Provided	No Lunch Provided	No Lunch Provided

Contact Support
 Order MySchoolWork Now!
 Email: support@myschoolwork.com

Contact Support
 Order MySchoolWork Now!
 Email: support@myschoolwork.com